

## Appendix 2

### ARCHIVES

<u>Cost Centre / GL Code</u>	<u>Cost Centre / GL Code Description</u>	<u>2010-11</u>		<u>Expenditure</u>		<u>Variance to Date</u>	<u>Text</u>
		<u>2010-11 Budget</u>	<u>Budget to 30.09.2010</u>	<u>to 30.09.2010</u>			
<b>12221</b>	<b>Archives</b>	<b>£</b>	<b>£</b>	<b>£</b>			
5110060	Libr & Asst - Basic	111,395	55,698	51,200	-4,498		
5110062	Libr & Asst - Temp Pay		0	37	37		
5110063	Libr & Asst - Recurring pay		0	50	50		
5110064	Libr & Asst - Overtime		0	192	192		
5110068	Libr & Asst Ers NI	7,577	3,789	3,262	-526		
5110069	Libr & Asst Ers pen	19,383	9,692	8,102	-1,590		
5110722	Cleaners Temp pay		0	0	0		
5110860	Admin & Prof Basic	35,888	17,944	18,151	207		
5110868	Admin & Prof Ers NI	1,730	865	836	-29		
5110869	Admin & Prof Ers Pens	6,245	3,123	3,158	36		
	<b>Employees Total</b>	<b>182,218</b>	<b>91,109</b>	<b>84,987</b>	<b>-6,122</b>		variance due t
6116690	Exam and course fees	0	0	499	499		
	<b>Employee other Total</b>	<b>0</b>	<b>0</b>	<b>499</b>	<b>499</b>		
5131400	Car Allowances	500	250	0	-250		
5131460	Other Travel Expenses	0	0	228	228		
6132000	Public Transport	113	57	59	3		
	<b>Transport Total</b>	<b>613</b>	<b>307</b>	<b>287</b>	<b>-20</b>		
6124020	Service Charges	29,398	14,699	25,000	10,301		service charge
6124100	Rates	16,203	8,102	0	-8,102		business rates
9429031	Business Rates	0	0	16,146	16,146		
6124500	Cleaning	7,865	3,933	32	-3,901		building clean
9429130	Building Cleaning Recharge	0	0	3,485	3,485		
	<b>Premises Total</b>	<b>53,466</b>	<b>26,733</b>	<b>44,663</b>	<b>17,930</b>		
6140020	Equipment Purchase	1,781	891	32	-859		
6140020	Systems (maint)	4,000	2,000	0	-2,000		
6140080	Hire of Equipment	1,580	790	420	-370		
6140100	Materials - general	1,580	790	134	-656		
6144000	Advertising - general		0	50	50		
6144050	Books & Pub - gen		0	70	70		
6144700	Office Expenses - general		0	30	30		
6143010	Laundry & Dry Clean	113	57	0	-57		
6144800	Printing	670	335	366	31		
6144820	Stationery		0	256	256		
6145140	Prof & members fees	0	0	36	36		
6146000	Computer Equip & Mats		0	3,183	3,183		
6146100	Postages		0	139	139		
6146200	Tel-Rental/Contr		0	540	540		
6146210	Telephones - Other c	4,604	2,302	53	-2,249		
6147000	Expenses Non Staff		0	200	200		
6147030	Hospitality		0	28	28		
6147600	Subscriptions		0	30	30		
6149000	Other supplies & Services		0	174	174		
6149030	Refunds		0	0	0		
6149330	Conservation	6,718	3,359	5,008	1,649		
	<b>Supplies and Services Total</b>	<b>21,046</b>	<b>10,523</b>	<b>10,749</b>	<b>226</b>		
	<b>Gross Expenditure</b>	<b>257,343</b>	<b>128,672</b>	<b>141,185</b>	<b>12,513</b>		
4192200	Income - Fees & Charges	(8,643)	(4,322)	-3,100	1,221		
	<b>Net Expenditure</b>	<b>248,700</b>	<b>124,350</b>	<b>138,085</b>	<b>13,735</b>		

<u>Other Local Authorities Contributions:</u>	£	Carry fwd adjustments	Total Amount to invoice	Quarterly invoice amount
Redcar & Cleveland 24.82	61,727	7821	53,906	13,476.59
Hartlepool 16.32	40,588	0	40,588	10,146.96
Stockton 34.14	84,906	10679	74,227	18,556.80
Middlesbrough 24.72	61,479	0	61,479	0
<b>Total</b>	<b>248,700</b>	<b>18,500</b>	<b>230,200</b>	<b>42,180</b>

\* Please note that the final quarter invoice will include any end of year adjustments for the final outturn.

#### NOTES

Staffing budgets for 2009-10 included an estimated pay award of 3%.

The budget for 2010-11 has been adjusted to reflect the actual pay award of 1%

Inflation factors used in preparing the 2010-11 budget are :

Employees 1.5%

Running Expenses 2.0%

Income 2.0%

Grants 2.0%

The service charge for Exchange House is based on estimate from Mouchel Business Services

The budget includes ongoing revenue costs for the capital works of building, storage and I.T. costs.

The OLA population % are based on the mid year estimates for 2008.

to vacant posts

as paid in advance  
as paid below

ing paid below

Q1 Raised	
(07.07.10 & Q2 Raised	
07.09.10)	(04.10.10)
Paid	Paid.....

09.08.2010

08.10.2010

carry forward paid back, invoice amounts based on full budget.

10.08.2010

